

# **Alignment of Michigan's Curriculum Content Expectations**

With



## **Career and Employability Skills (CES)**



<b>APPLIED ACADEMIC SKILLS</b>	<b>KeyTrain Courses/Levels</b>
1. All students will apply basic communication skills (e.g., reading, writing, speaking, and listening), apply scientific and social studies concepts, perform mathematical processes, and apply technology in work-related situations.	<b>Reading for Information Applied Math Locating Information 3-7</b>
<b>CAREER PLANNING</b>	<b>KeyTrain Courses/Levels</b>
All students will acquire, organize, interpret, and evaluate information from career awareness and exploration activities, career assessment, and work-based experiences to identify and to pursue their career goals.	<b>Job Profiles</b>
<b>DEVELOPING AND PRESENTING INFORMATION</b>	<b>KeyTrain Courses/Levels</b>
All students will demonstrate the ability to combine ideas or information in new ways, make connections between seemingly unrelated ideas, and organize and present information in formats such as symbols, pictures, schematics, charts, and graphs.	<b>Locating Information 5-7 Business Writing 3-5</b>
<b>PROBLEM SOLVING</b>	<b>KeyTrain Courses/Levels</b>
4. All students will make decisions and solve problems by specifying goals, identifying resources and constraints, generating alternatives, considering impacts, choosing appropriate alternatives, implementing plans of action, and evaluating results.	<b>Applied Technology/Problem Solving Strategies</b>
<b>PERSONAL MANAGEMENT</b>	<b>KeyTrain Courses/Levels</b>
5. All students will display personal qualities such as responsibility, self-management, self-confidence, ethical behavior, and respect for self and others.	<b>NA</b>
<b>ORGANIZATIONAL SKILLS</b>	<b>KeyTrain Courses/Levels</b>
6. All students will identify, organize, plan, and allocate resources (such as time, money, material, and human resources) efficiently and effectively.	<b>NA</b>
<b>TEAMWORK</b>	<b>KeyTrain Courses/Levels</b>
7. All students will work cooperatively with people of diverse backgrounds and abilities, identify with the group's goals and values, learn to exercise leadership, teach others new skills, serve clients or customers, and will contribute to a group process with ideas, suggestions, and efforts.	<b>Teamwork 3-6</b>
<b>NEGOTIATION SKILLS</b>	<b>KeyTrain Courses/Levels</b>
8. All students will communicate ideas to support a position and negotiate to resolve divergent interests.	<b>Teamwork 5- 6</b>
<b>UNDERSTANDING SYSTEMS</b>	<b>KeyTrain Courses/Levels</b>
9. All students will learn to understand, monitor, and improve, complex systems, including social, technical, and mechanical, systems, and work with and maintain a variety of technologies.	<b>Applied Technology All areas 3-6</b>
<b>USING EMPLOYABILITY SKILLS</b>	<b>KeyTrain Courses/Levels</b>
10. All students will integrate employability skills into behaviors that prepare one for obtaining, maintaining, advancing, and changing employment.	<b>NA</b>